

**Addendum No. 2  
Invitation for Bid No. V1773  
Clean Agent System Replacement**

Dear Offerors:

Reference is made to the subject solicitation (IFB) No. V1773 wherein the following changes are hereby incorporated:

**Delete:** Section 1, Invitation for Bid, first paragraph, this sentence “The DBE Participation Goal for this procurement is to be determined (TBD). Nonetheless, all minority businesses are encouraged to participate.”

**Substitute:** Section 1, Invitation for Bid, first paragraph this sentence “The DBE Participation Goal for this procurement is 2.13% (percent) all minority businesses are encouraged to participate.”

**Include:** Section 9, Federal Forms and Certifications DBE Participation Forms, after the Affirmative Action Policy (attached)

An authorized representative of your firm or organization must acknowledge receipt of Addendum 2 in Section 8, Schedule III, in your bid submission to Transdev Services, Inc.

If you have any questions regarding this Addendum please contact me at 516 296-4129.

John French  
Procurement  
**Transdev Services, Inc.**  
700 Commercial Avenue  
Garden City, NY 11530  
516 296-4129  
[John.french@transdev.com](mailto:John.french@transdev.com)

## Nassau County/Transdev Schedule of DBE Participation (Form A) 49 CFR Part 26

CONTRACT NUMBER AND TITLE: \_\_\_\_\_ CONTRACT VALUE \$ \_\_\_\_\_

Name, Address, Telephone Number of DBE (including name of contact person). Federal I.D.# or Social Security Number	Description of Work, Products and/or Services to be provided	Agreed Dollar Amount of DBE Subcontract	DBE % of Total Contract Price	DBE Projected Start and Completion Date

**The undersigned bidder/proposer agrees that if it is eligible to be awarded the above contract, as a condition for being awarded the contract, it will enter into a formal agreement with each of the DBE firms listed in this schedule which are certified as such by a Unified Certification Program (UCP).**

**If any firm on the schedule is not certified, as a condition for being awarded the contract, the undersigned will enter into a subcontract with a substitute firm which must be certified by UCP. The undersigned acknowledges that the information it has provided in this schedule will be verified by the Nassau County Office of Minority Affairs with the designated DBE firm(s).**

Authorized Proposer Signature \_\_\_\_\_ Authorized Representative \_\_\_\_\_  
 (print or type) (print or type)

Address: \_\_\_\_\_ Telephone No. \_\_\_\_\_ Date \_\_\_\_\_



## Nassau County/Transdev Intent to Perform as Subcontractor/Subconsultant (Form B) 49 CFR Part 26

CONTRACT NUMBER: \_\_\_\_\_

CONTRACT TITLE: \_\_\_\_\_

NAME OF PRIME BIDDER/PROPOSER: \_\_\_\_\_

The undersigned intends to perform work in connection with the above project as a (check one):

- Subcontractor
- Subconsultant
- Second tier subcontractor
- Joint venture

**Note:** Pursuant to US DOT regulations codified at 49 C.F.R., Part 26, Disadvantaged Business Enterprise (DBE) firms projected to participate in the Nassau County Office of Minority Affairs DBE Program must be certified as a DBE by a Unified Certification Program (UCP) in order for the firm's participation to be credited toward the DBE goal. If not certified as a DBE by a UCP prospective firms must immediately submit a completed and signed DBE Certification Affidavit to the NICE Bus.

SUBCONTRACT AMOUNT \$ \_\_\_\_\_

The undersigned is prepared to perform the following work and/or supply the following material for the above project.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Note:** If applicable, state the amount and percentage of work you intend to subcontract out to other subcontractors/vendors (both DBE and non-DBE firms).

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The undersigned intends to enter into a formal agreement for the above work with the named bidder/proposer conditioned upon the named bidder's/proposer's being awarded this contract.

\_\_\_\_\_  
Name Of DBE Firm – (Please Type or Print)

\_\_\_\_\_  
Ethnicity and Gender of the DBE firm

\_\_\_\_\_  
Name & Title of Authorized Signatory

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date



## Nassau County/Transdev Monthly Contractor DBE Progress Report (Form C) 49 CFR Part 26

REPORT FOR MONTH ENDING: \_\_\_\_\_

**INSTRUCTIONS:** After the award of a contract, this Form must be filed by the 15th of each month to report actual participation by a Unified Certification Program (UCP) certified DBE firms during the preceding month.

Contract Number: \_\_\_\_\_ Contract Title: \_\_\_\_\_ Contract Amount (as amended) \$ \_\_\_\_\_

Prime Contractor: \_\_\_\_\_ Projected Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_ % Complete: \_\_\_\_\_ % DBE Goal: \_\_\_\_\_ %

Total payments to Prime to date: \$ \_\_\_\_\_ Date of last payment to Prime: \_\_\_\_\_ DBE % of Prime contract amount (as amended) \_\_\_\_\_ %

Total amount invoiced to date: \$ \_\_\_\_\_ Number of DBE subcontractors: \_\_\_\_\_ Total amount of DBE invoices to date: \$ \_\_\_\_\_

Amount of last payment to Prime: \$ \_\_\_\_\_ Total value of DBE subcontracts: \$ \_\_\_\_\_ Total amount of DBE payments to date: \$ \_\_\_\_\_

Name of DBE Subcontractor and Description of Work Performed	Work Status this report Active, Inactive or Complete	Subcontract Start Date	Projected Completion Date	% of Work Complete	Date & Amount of Payment for this Report	Total Payments to Date	Subcontract Amount (as amended)	Copy of DBE Subcontract Agreement filed with Authority (Yes or No)
	<input type="checkbox"/> Active <input type="checkbox"/> Inactive <input type="checkbox"/> Complete							
	<input type="checkbox"/> Active <input type="checkbox"/> Inactive <input type="checkbox"/> Complete							
	<input type="checkbox"/> Active <input type="checkbox"/> Inactive <input type="checkbox"/> Complete							
	<input type="checkbox"/> Active <input type="checkbox"/> Inactive <input type="checkbox"/> Complete							
	<input type="checkbox"/> Active <input type="checkbox"/> Inactive <input type="checkbox"/> Complete							



**IF NECESSARY, USE A SEPARATE SHEET**

1. Did any of the DBE subcontractors rent/lease equipment from the prime contractor or an affiliate company during the report period?  
If yes, explain the arrangement, including a description of the equipment and the cost.

YES

NO

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(Attach a sheet if more space is required)

2. Did any of the DBE subcontractors utilize employees or former employees of the prime contractor or an affiliate company during the report period?

YES

NO

3. Did any of the DBE subcontractors subcontract any portion of its work to a non-DBE during the report period? If yes, explain fully.

YES

NO

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(Attach a sheet if more space is required)

4. Has the scope of work or the subcontract amount for any of the DBE subcontractors changed since the last report? If yes, explain fully.

YES

NO

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By signing this form, the person individually and on the behalf of the Contractor represents that the information contained herein is truthful, accurate, complete and not misleading.

AUTHORIZED SIGNATURE: \_\_\_\_\_ TITLE: \_\_\_\_\_ DATE: \_\_\_\_\_



### Good Faith Efforts

The following is a list of types of actions which is considered as part of the bidder/proposer's good faith efforts to obtain DBE participation. It is not intended to be a mandatory checklist, nor is it intended to be exclusive or exhaustive. Other factors or types of efforts may be relevant in appropriate cases.

- A. Soliciting through all reasonable and available means (e.g. attendance at pre-bid meetings, advertising and/or written notices) the interest of all certified DBEs who have the capability to perform the work of the contract. The bidder/proposer must solicit this interest within sufficient time to allow the DBEs to respond to the solicitation. The bidder/proposer must determine with certainty if the DBEs are interested by taking appropriate steps to follow up initial solicitations.
- B. Selecting portions of the work to be performed by DBEs in order to increase the likelihood that the DBE goals will be achieved. This includes, where appropriate, breaking out contract work items into economically feasible units to facilitate DBE participation, even when the prime contractor might otherwise prefer to perform these work items with its own forces.
- C. Providing interested DBEs with adequate information about the plans, specifications, and requirements of the contract in a timely manner to assist them in responding to the solicitation.
- D. (1) Negotiating in good faith with interested DBEs. It is the bidder/proposer's responsibility to make a portion of the work available to DBE subcontractors and suppliers and to select those portions of the work or material needs consistent with the available DBE subcontractors and suppliers, so as to facilitate DBE participation. Evidence of such negotiation includes the names, addresses, and telephone numbers of DBEs that were considered; a description of the information provided regarding the plans and specifications for the work selected for subcontracting; and evidence as to why additional agreements could not be reached for DBEs to perform the work.  
  
(2) A bidder using good business judgment would consider a number of factors in negotiating with subcontractors, including DBE subcontractors, and would take a firm's price and capabilities as well as contract goals into consideration. Also, the ability or desire of a prime contractor to perform the work of a contract with its own organization does not relieve the bidder of the responsibility to make good faith efforts. Prime contractors are not, however, required to accept higher quotes from DBEs if the price difference is excessive or unreasonable.
- E. Not rejecting DBEs as being unqualified without sound reasons based on a thorough investigation of their capabilities. The contractor's standing within its industry, membership in specific groups, organizations, or associations and political or social affiliations (for example union vs. non-union employee status) are not legitimate causes for the rejection or non-solicitation of bids in the contractor's efforts to meet the project goal.
- F. Making efforts to assist interested DBEs in obtaining bonding, lines of credit, or insurance, if required.
- G. Making efforts to assist interested DBEs in obtaining necessary equipment, supplies, materials, or related assistance or services, if required.
- H. Effectively using the services of available minority/women community organizations; minority/women contractors' groups; local, state, and Federal minority/women business assistance offices; and other organizations as allowed on a case-by-case basis to provide assistance in the recruitment and placement of DBEs.